

Ref.: 20/23 in 4/PRE/1-23 (a)

To : Operations Committee Chairman
Panel Conveners
Representatives of Operating Authorities
From : Chief Executive Officer
Re : Nomination for Certificate of Recognition (10 years' services)
Date : 25th August 2023

Please be informed that the captioned service award is now open for nomination which will be presented at the Gold Award Presentation 2023 scheduled on **12th December 2023 (Tuesday)**.

Attached please find the form and extra copies can be downloaded from **AYP** website (<https://www.ayp.org.hk/deliver/#forms>). In order to avoid repeated nomination, please check the recipient list before filling in the forms (you may refer to the list in the above website).

You are kindly requested to submit all nominations to Award Office **on or before 29th September 2023 (Friday)**. Late submission will not be considered. The list of nominees will be passed to the Operations Committee for approval and endorsement. Final list will be uploaded to **AYP** website.

Should there be further queries, please feel free to contact committee / panel secretary at 21578610.

Thank you very much for your kind attention.



(Helene Wong)
for Chief Executive Officer